

**From:** [Steele, Rachel](#)  
**To:** [Soland, Birgitte](#); [Getson, Jennifer](#)  
**Cc:** [Fredal, James](#); [Tanner, Heather](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)  
**Subject:** History 3798.06  
**Date:** Thursday, November 9, 2023 4:46:35 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
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[image007.png](#)

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Good afternoon,

On Tuesday, October 13th, the Themes I Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Traditions, Cultures, and Transformations reviewed a course proposal for History 3798.06.

The reviewing faculty did not vote on the proposal as they would like the following points addressed:

- i. The Subcommittee found this to be a compelling course; they look forward to reviewing the unit's revision and are excited about the prospect of having the course as a part of the GEN Theme: Traditions, Cultures, and Transformations.
- ii. The Subcommittee asks that the department include all assignments on the course calendar (syllabus, pg. 6-9), including the due dates for the Citizenship Contract and the Final Paper.
- iii. The Subcommittee asks that the department provide more detailed information about the assignments (syllabus, pg. 2). Specifically, they would like more information about how the instructor(s) will evaluate students' completion of the assigned readings/films and how this assignment might be adjusted or modified if a student becomes sick on the trip and is unable to attend certain activities.
- iv. The Subcommittee asks that the department provide more information in the syllabus about how the required readings and assignments connect with the goals and ELOs of the GEN Theme: Traditions, Cultures, and Transformations. This connection could be outlined in the assignment descriptions (syllabus, pg. 2) and/or in the course schedule (syllabus, pgs. 6-9). To that end, the Subcommittee offers the friendly suggestion that a brief daily topic heading or some guided questions for each class meeting might help students to know when, where, and how they are engaging with the Theme. Additionally, the Subcommittee notes that there is some excellent material on the GEN Submission Form pertaining to these connections that could be modified for the syllabus.
- v. The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.

I will return History 3798.06 to the department queue via curriculum.osu.edu in order to address the reviewing faculty's requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to

contact Jim Fredal (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), Heather Tanner (faculty Chair of the Traditions, Cultures, and Transformations TAG; also cc'd on this email), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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